California Public Records Act ("PRA"): In compliance with the PRA, the documents pertaining to agenda items, including attachments, which are presented to the Vernon Community Fund Grant Committee in open session are available for public inspection. They may be inspected during regular business hours in the Office of the City Clerk at Vernon City Hall, 4305 Santa Fe Avenue; Vernon, California 90058, no appointment necessary, and on the City’s website at www.cityofvernon.org.

Americans with Disabilities Act ("ADA"): In compliance with the ADA, if you need special assistance to participate in the meeting, please contact the Office of the City Clerk at (323) 583-8811. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda
City of Vernon
Regular Vernon CommUNITY Fund Grant Committee Meeting
Wednesday, November 20, 2019, 10:00 AM
City Hall, Council Chamber
4305 Santa Fe Avenue
Vernon, California
Leticia Lopez, Chairperson
Juliet Goff, Vice Chairperson
Michael Gavina, Committee Member
Mark Gonzalez, Committee Member
Steven Froberg, Committee Member
James Chang, Committee Member
Vacant, Committee Member

CALL TO ORDER & FLAG SALUTE

CHANGES TO THE AGENDA

PUBLIC COMMENT
At this time the public is encouraged to address the Grant Committee on any matter that is within the subject matter jurisdiction of the Grant Committee. The public will also be given a chance to comment on matters which are on the posted agenda during deliberation on those specific matters.

PRESENTATION

1. City Attorney
   Vernon CommUNITY Fund Grant Committee Conflict of Interest Overview Presentation
   Recommendation:
   No action required by the Grant Committee. This is a presentation only.
MINUTES

2. City Clerk
   Minutes of the Regular Vernon CommUNITY Fund Grant Committee Held on May 15, 2019
   Recommendation:
   A. Receive and File
      1. 2019-05-15 VCFGC Minutes

GRANT AWARDING

3. City Administration
   Award of Fiscal Year 2019/2020 Docket I Vernon CommUNITY Fund Direct Service Grants
   Recommendation:
   A. Find that the award of the grants proposed is exempt under the California Environmental Quality Act (“CEQA”) because it is a government fiscal activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378. And even if such action were a “project,” it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment; and
   B. Award Fiscal Year 2019/2020 Docket I direct service grants totaling $75,000 to the three (3) applicants identified below at the amounts recommended:
      1) Applicant: Jovenes, Inc.*
         Original Amount Requested: $100,000
         Amount Recommended: $25,000
         Proposed Term: 1 year
         *Returning Grantee
      2) Applicant: Neighborhood Music School*
         Original Amount Requested: $85,000
         Amount Recommended: $25,000
         Proposed Term: 1 year
         *Returning Grantee
      3) Applicant: Southeast Community Foundation
         Original Amount Requested: $250,000
         Amount Recommended: $25,000
         Proposed Term: 1 year
      1. FY 2019/2020 VCF Docket I Transmittal Report
      2. FY 2019/2020 VCF Docket I Grant Recommendation Forms
      3. VCF Direct Service Grant Form Agreement
NEW BUSINESS

4. City Administration
   Report on Fiscal Year 2018/2019 Vernon CommUNITY Fund Grant Committee
   Activity and Planned Allocation for Fiscal Year 2019/2020
   Recommendation:
   A. Find that this report on Vernon CommUNITY Fund Grant Committee Fiscal Year ("FY")
      2018/2019 activity and planned FY 2019/2020 grant activity is exempt from California
      Environmental Quality Act ("CEQA") review, because it is an administrative action that will
      not result in direct or indirect physical changes in the environment, and therefore does not
      constitute a "project" as defined by CEQA Guidelines section 15378;
   B. Approve recommended FY 2019/2020 Capital Grants fund distribution in the amount of
      $81,375 (25% of available funds);
   C. Approve recommended FY 2019/2020 Direct Service Grants fund distribution in the
      amount of $244,125; and
   D. Approve recommended FY 2019/2020 Scholarship Grants fund distribution in the amount
      of $20,000.

1. FY 2018/2019 Vernon CommUNITY Fund Grantee Award List

ORAL REPORTS
   Brief reports on activities, other brief announcements, and directives to staff.

ADJOURNMENT - Next regular meeting: Wednesday, February 19, 2020 at 10:00 a.m.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing
agenda was posted on the bulletin board at the main entrance of the City of Vernon City Hall, located at
4305 Santa Fe Avenue, Vernon, California, and on the City’s website, not less than 72 hours prior to the
meeting date set forth on this agenda. Dated this 14th day of November 2019.

By: ________________________________  
   Lisa Pope, City Clerk
Subject
Vernon CommUNITY Fund Grant Committee Conflict of Interest Overview Presentation

Recommendation:
No action required by the Grant Committee. This is a presentation only.

Background:
A Master Conflict of Interest Code for the City of Vernon and all Agencies, Boards, and Commissions affiliated with the City dictates specific protocols for their board members. Accordingly, all should be aware of the potential for a conflict of interest when making decisions in their capacity as a member of any City affiliated board, including the Vernon CommUNITY Fund Grant Committee. During the November 20th meeting, Grant Committee Counsel will provide a brief overview on potential conflicts for Grant Committee Members and how to determine if a conflict exists. Grant Committee Counsel will also review the resources available to Board members regarding conflicts of interest, and the procedures for recusals.

Fiscal Impact:
None.
CALL TO ORDER & FLAG SALUTE

Chair Lopez called the meeting to order at 10:02 a.m.

Members Present: Leticia Lopez, Juliet Goff, Julia Juarez, Michael Gavina, David Juarez
Members Absent: Steven Froberg, James Chang

Committee Member Juarez led the flag salute.

CHANGES TO THE AGENDA

City Clerk Ayala announced that there were no changes to the agenda.

PUBLIC COMMENT

Maria Brenes, Executive Director, Inner Cycle Struggle, provided a brief overview of the services provided to families through the organization.

Alejandra Meza, Kristian Cardenas, and Estephanie Solano, youth alumni of Inner Cycle Struggle, commented on the support and positive impact they received from Inner Cycle Struggle.

MINUTES

1. Minutes of the Regular Vernon CommUNITY Fund Grant Committee held on February 20, 2019

   Recommendation: A. Receive and File.

MOTION

Member Goff moved and Member Gavina seconded a motion to approve the Minutes of the Regular Vernon CommUNITY Fund Grant Committee held on February 20, 2019. The motion carried 5 – 0, Members Froberg and Chang absent.

GRANT AWARDING

2. Award of Fiscal Year 2018/2019 Docket IV Vernon CommUNITY Fund Direct Service Grants

   Recommendation: A. Find that the award of the grants proposed in this staff report is exempt under the California Environmental Quality Act (“CEQA”) because it is a government fiscal activity that will not result in direct or indirect physical changes in the
environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378. And even if such action were a “project,” it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment; and

B. Award Fiscal Year 2018/2019 Docket IV direct service grants totaling $150,000 to the four (4) applicants identified below at the amounts recommended:

1) Applicant: Huntington Park Youth Football and Cheer*
   Original Amount Requested: $20,000
   Amount Recommended: $20,000
   Proposed Term: 1 year
   *Returning Grantee

2) Applicant: Las Fotos Project*
   Original Amount Requested: $40,000
   Amount Recommended: $35,000
   Proposed Term: 1 year
   *Returning Grantee

3) Applicant: Opportunity Fund*
   Original Amount Requested: $50,000
   Amount Recommended: $45,000
   Proposed Term: 1 year
   *Returning Grantee

4) Applicant: Proyecto Pastoral at Dolores Mission*
   Original Amount Requested: $55,350
   Amount Recommended: $50,000
   Proposed Term: 1 year
   *Returning Grantee

Fran Jemmott, Jemmott-Rollins Group, introduced the newest member of their staff, Ms. Brettany Tucker.

The consideration of grant applicants was taken out of order, to allow Ms. Tucker an opportunity to observe the process for presenting the applicants to the Committee.

Ms. Jemmott reported on the grant application from Las Fotos Project.

In response to Vice-Chair Goff, Ms. Jemmott explained the increased grant request and proposed use of funds.

No public comment was provided.

**MOTION**

Vice Chair Goff moved and Member Juarez seconded a motion to: A. Find that the award of the grant is exempt under the California Environmental Quality Act; and B. Award $35,000 to Las Fotos Project. The motion carried 5-0, Members Froberg and Chang absent.
Ms. Tucker reported on the grant application from Huntington Park Youth Football and Cheer.

In response to Vice-Chair Goff, Ms. Tucker explained the additional information inadvertently not printed in the report.

A dialogue ensued between the Committee and staff regarding the longevity of the organization, number of program participants forecasted for the year 2020, scholarships and sponsorships, sports equipment, and staff training and certification.

No public comment was provided.

**MOTION**

Vice Chair Goff moved and Member Gavina seconded a motion to: A. Find that award of the grant is exempt under the California Environmental Quality Act; and B. Award $20,000 to Huntington Park Youth Football and Cheer. The motion carried 5-0, Members Froberg and Chang absent.

Ms. Jemmott reported on the grant applicant from Opportunity Fund. She advised the Committee that the report provided was conducted by Consultant, Jonathan Macaranas, who was hired to undertake the due diligence of the grant applicant.

A dialogue ensued between the Committee and staff as to the allocation of the requested funds, outreach efforts to neighboring areas to originate general support, average loan amounts, engaging of people and businesses in the Vernon area, licensing, and fundamental business preparation, and the ability to manage and maintain alliance and essentials.

No public comment was provided.

**MOTION**

Vice Chair Goff moved and Member Juarez seconded a motion to: A. Find that the award of the grant is exempt under the California Environmental Quality Act; and B. Award $45,000 to Opportunity Fund. The motion carried 4–1, Member Juarez abstaining and Members Froberg and Chang absent.

Ms. Jemmott reported on the grant application from Proyecto Pastoral at Dolores Mission.

Committee Member Michael Gavina disclosed that his family had close affiliation with the organization and sought legal counsel’s advice regarding his voting participation. Senior Deputy City Attorney Moussa indicated there was no conflict.

No public comment was provided.
MOTION
Vice Chair Goff moved and Member Juarez seconded a motion to: A. Find that the award of the grant is exempt under the California Environmental Quality Act; and B. Award $50,000 to Proyecto Pastoral at Dolores Mission. The motion carried 4–1, Member Juarez abstaining and Members Froberg and Chang absent.

3. Award of Fiscal Year 2018/2019 Vernon CommUNITY Fund Capital Grants
Recommendation: A. Find that the award of the grants proposed in this staff report is exempt under the California Environmental Quality Act (“CEQA”) because it is a government fiscal activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378. And even if such action were a “project,” it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment. As to the proposed capital projects, the City of Vernon is not a “lead agency” for purposes of CEQA, and the grant agreement requires that recipients submit proof of approvals under CEQA for any applicable work to be completed with grant funds; and
B. Award Fiscal Year 2018/2019 capital grants totaling $206,000 to the three (3) applicants identified below at the amounts recommended:
1) Applicant: California Children's Academy
   Original Amount Requested: $50,000
   Amount Recommended: $50,000
   Proposed Term: 1 year
2) Applicant: Clinica Romero
   Original Amount Requested: $150,000
   Amount Recommended: $66,000
   Proposed Term: 1 year
3) Applicant: InnerCity Struggle
   Original Amount Requested: $200,000
   Amount Recommended: $90,000
   Proposed Term: 1 year

Ms. Jemmott reported on grant applicants, California Children's Academy, and Clinica Romero.

Chair Lopez informed the Committee that she refers clients to Clinica Romero and inquired if she should recuse herself from the vote. Senior Deputy City Attorney Moussa indicated there was no conflict.

Ms. Jemmott reported on the grant application from InnerCity Struggle.

Committee Member Julia Juarez, inquired as to the geographical areas served by the organization and the organization’s community outreach efforts. Ms. Brenes, Executive Director, InnerCity Struggle, responded accordingly.
A discussion ensued between the Committee Members, staff and Ms. Brenes regarding the requested funding, the organization’s budget, and grant award recognition for the Committee.

No public comment provided.

MOTION
Vice Chair Goff moved and Member Juarez seconded a motion to: A. Find that the award of the grants is exempt under the California Environmental Quality Act; and B. Award Fiscal Year 2018/2019 capital grants totaling $206,000 to California Children's Academy, $50,000; Clinica Romero, $66,000; and InnerCity Struggle, $90,000. The motion carried 5-0, Members Froberg and Chang absent.

4. Award of Fiscal Year 2018/2019 Vernon CommUNITY Fund Scholarship Grants
Recommendation: A. Find that the award of the grants proposed in this staff report is exempt under the California Environmental Quality Act (“CEQA”) because it is a government fiscal activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378. And even if such action were a “project,” it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment; and B. Award Fiscal Year 2018/2019 scholarship grants totaling $20,000 to the seven (7) applicants identified below at the amounts recommended:
1) Applicant: #3 - Yani Martinez
   Amount: $2,000
   School: Huntington Park Institute of Applied Medicine (HPIAM) Marquez High School
   Resident City: Huntington Park
2) Applicant: #8 - Nayeli Jimenez Alvarado
   Amount: $5,000
   School: Garfield High School
   Resident City: East Los Angeles
3) Applicant: #9 - Kimberly Robles
   Amount: $2,000
   School: Garfield High School
   Resident City: East Los Angeles
4) Applicant: #18 - Valeria Valencia
   Amount: $2,000
   School: LIBRA Academy Marquez High School
   Resident City: Huntington Park
5) Applicant: #19 - Arianna Romero
   Amount: $2,000
   School: Mendez High School
   Resident City: East Los Angeles
6) Applicant: #20 - Julie Quintero
Amount:  $5,000  
School:  Garfield High School  
Resident City:  East Los Angeles  
7) Applicant:  #21 - Hector Ruiz  
   Amount:  $2,000  
   School:  Math, Science, Tech Magnet (MSTM) at Roosevelt High School  
   Resident City:  Boyle Heights

Administrative Analyst Figueroa reported on the proposed scholarship grants.

A discussion ensued between Committee Members and staff regarding the number of applications submitted, the outreach used to advertise the scholarship grant program, applicant’s evaluation forms utilized in the scoring of applications.

Committee Member Gavina and Ms. Jemmott commended Ms. Figueroa and staff for a good job in handling and processing of the scholarship applications.

No public comment was provided.

MOTION
Member Gavina moved and Vice Chair Goff seconded a motion to: A. Find that the award of the grants is exempt under the California Environmental Quality Act; and B. Award Fiscal Year 2018/2019 scholarship grants totaling $20,000 to Yani Martinez, $2,000; Nayeli Jimenez Alvarado, $5,000; Kimberly Robles, $2,000; Valeria Valencia, $2,000; Arianna Romero, $2,000; Julie Quintero, $5,000; and Hector Ruiz, $2,000. The motion carried 5-0, Members Froberg and Chang absent.

ORAL REPORTS
James Hull, Jemmott-Rollins Group, provided an overview of the geographical service areas of the award grantees, and the grant awarded amounts to date.

CONSENSUS
By consensus, the Committee directed staff to present future grantees in alphabetical order, the total amount awarded to each grantee (to-date and on which docket); a map showing the geographical area that was receiving services and benefits from the grant award recipients; and information and a map overlay on the number of capital improvement grant awards and general grant awards.

CONSENSUS
Committee Members also came to a consensus to direct staff to review and bring forth for discussion at the next meeting, the scholarship grant award application – specifically, the language regarding applicants being related to employees of the City.

ADJOURNMENT
With no further business, Chair Lopez adjourned the meeting at 11:40 a.m.

________________________
LETICIA LOPEZ, Chair

ATTEST:

________________________
LISA POPE, City Clerk
Vernon Community Fund Grant Committee Agenda Item Report

Agenda Item No. COV-498-2019
Submitted by: Diana Figueroa
Submitting Department: City Administration
Meeting Date: November 20, 2019

SUBJECT
Award of Fiscal Year 2019/2020 Docket I Vernon CommUNITY Fund Direct Service Grants

Recommendation:
A. Find that the award of the grants proposed is exempt under the California Environmental Quality Act (“CEQA”) because it is a government fiscal activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378. And even if such action were a “project,” it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment; and
B. Award Fiscal Year 2019/2020 Docket I direct service grants totaling $75,000 to the three (3) applicants identified below at the amounts recommended:

1) Applicant: Jovenes, Inc.*
   Original Amount Requested: $100,000
   Amount Recommended: $25,000
   Proposed Term: 1 year
   *Returning Grantee

2) Applicant: Neighborhood Music School*
   Original Amount Requested: $85,000
   Amount Recommended: $25,000
   Proposed Term: 1 year
   *Returning Grantee

3) Applicant: Southeast Community Foundation
   Original Amount Requested: $250,000
   Amount Recommended: $25,000
   Proposed Term: 1 year

Background:
As one of the key elements of the City’s good governance reforms, the City Council created the Vernon CommUNITY Fund (“VCF”) to provide grants to charitable and governmental entities for projects and programs that benefit those residing and working in Vernon. Given the exclusively industrial nature of Vernon, the City Council determined that the VCF was in the best interest of the City and its residents, businesses, and workers.

The City retained the services of Jemmott Rollins Group, Inc. (“JRG”) to provide consultation, guidance, research and specialized administrative support services to the City Administrator and City staff related to the VCF. JRG has
extensive experience in non-profit grant-making and grants management and specialized knowledge of ethics and principles governing the grant-making process.

On February 4, 2014, the City Council adopted Ordinance No. 1218, as amended by Ordinances No. 1238 and No. 1257 to establish the Vernon CommUNITY Fund Grant Committee (“Grant Committee”) and provide the basic guidelines and operational procedures for said Committee and its officers, including those related to the allocation of funds and the processes for reviewing and ranking applications and awarding grants.

Fiscal Year 2019/2020 Funding

Pursuant to Vernon Municipal Code Section 2.164, the City Council may appropriate funds to the VCF. Through the normal budgetary process, City Council authorized an amount of $500,000 to the VCF for fiscal year 2019/2020. The Grant Committee is required to allocate funds for fiscal year 2019/2020 in accordance with the following formula:

1) Administrative Costs shall be determined for the fiscal year and the amount shall be allocated for payment from funds appropriated to the VCF.
2) After Administrative Costs, no less than 25% of funds available in any fiscal year shall be awarded to proposals to expend funds on capital projects with a projected useful life of 10 years or more.
3) The remainder of available funds in any fiscal year may be awarded to proposals to expend funds on direct services and/or scholarship grants. No single grant of this type shall be in an amount more than $250,000.

In consideration of Administrative Costs of $174,500 and the minimum required set aside for capital projects, the total maximum amount of grant funds available for award to proposals for direct services and scholarships during Fiscal Year 2019/2020 is $244,125. With $20,000 dedicated to scholarship awards, $224,125 remains for direct service grants. As a general guideline, JRG and City staff recommend the Grant Committee award approximately $74,708 in grants at each of the meetings proposed to occur this fiscal year (a total of three, including this meeting, are scheduled). This will assure the availability of resources throughout the year and a level playing field for applicants.

Criteria for Ranking Grant Proposals

Pursuant to Vernon Municipal Code Section 2.166, no grant shall be awarded unless doing so serves a municipal purpose of the City, and the Executive Director and Grant Committee must rank all proposals from eligible applicants using the following factors:

1) The extent to which the funds will promote the health, safety, and welfare of persons residing or working within the Vernon Area.
2) The benefit anticipated to accrue to the Vernon Area.
3) The extent to which the public will appreciate that the benefits of the proposed actions were a direct result of the funding provided by the City of Vernon.
4) Evidence that the funds will be used by an organization with sufficient capacity to do the work, and will be used effectively and without inefficiencies, waste or fraud.
5) For proposals for capital projects, the ability and commitment to fund the maintenance and repair of the project over the long term.

FY 2019/2020 Docket I Grant Applications
Docket I and 2019/2020 year to date information is summarized in the Grant Review Committee Transmittal Report attached hereto as Attachment 1.

As previously indicated, the first VCF grant docket for FY 2019/2020 contains three (3) applications for review, deliberation, and award by the Grant Committee. All applicants meet the eligibility requirements set forth in Section 2.165 of the Vernon Municipal Code and all applications were thoroughly vetted by JRG and City staff using the aforementioned ranking criteria.

Based on the application criteria, JRG’s due diligence findings, and the amount of funding available, the total amount of grant funding recommended for Fiscal Year 2019/2020 Docket I is $75,000.

JRG staff has prepared a written summary for each grant application describing its merits and potential risks, which is attached hereto as Attachment 2. These materials and recommendations are to be used only as guiding documents for the Grant Committee’s deliberation. The Grant Committee is expected to debate the content of each application at its November 20, 2019 meeting. The full applications are publicly available and can be accessed at the City Clerk’s Office at Vernon City Hall, or via the City’s website www.CityofVernon.org wherein Docket I grant applicant information is posted online in “Public Meetings” under the “Vernon CommUNITY Fund Grant Committee (VCFG C)” link.

Grant Agreement

Upon award of grants by the Grant Committee, each grant recipient shall be required to execute a Grant Agreement in substantially the same form as attached hereto as Attachment 3. The Grant Agreement sets forth the terms and conditions of the grant, including the amount and purpose(s) of the grant, written reporting requirements, the return of any unused portion, and requirements respecting the use of the VCF logo.

Fiscal Impact:
The Fiscal Year 2019/2020 Docket I total recommended grant award amount of $75,000 is included in the 2019/2020 City Budget slightly exceeds the recommended per meeting allocation, but is within the recommended fiscal year allocation of $244,125.

ATTACHMENTS

- 1. FY 2019/2020 VCF Docket I Transmittal Report
- 2. FY 2019/2020 VCF Docket I Grant Recommendation Forms
- 3. VCF Direct Service Grant Form Agreement
Grant Review Committee
Transmittal Report
November 20

Current Cycle: Docket I FY2019-2020

<table>
<thead>
<tr>
<th>Standard Grants</th>
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<tr>
<td>Total $ Amount of Grant Requests: $385,000/year</td>
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<tr>
<td>Total Grant Budget – Current Cycle: $224,125</td>
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<tr>
<td>Total # Recommended Grants: 3</td>
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<td>Average Recommended Grant Amount: $25,000</td>
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Summary of Recommended Grants

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<tr>
<th>STANDARD GRANTS</th>
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<tbody>
<tr>
<td>ORGANIZATION</td>
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<td>REQUESTED AMOUNT</td>
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<tr>
<td>Jovenes</td>
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<td>Neighborhood Music School</td>
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<tr>
<td>Southeast Community Foundation</td>
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<td><strong>TOTAL RECOMMENDED AMOUNT</strong></td>
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Year to Date FY2019-2020: Docket I

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<tr>
<td>Total $ Amount of Grant Requests: $385,000/year</td>
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<tr>
<td>Total # Grants Recommended: 3</td>
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<td>Average Recommended Grant Amount: $25,000</td>
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Projections

<p>| |</p>
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<tr>
<td>Total Grants Awarded – Docket I: 3</td>
</tr>
<tr>
<td>Total $ Amount of Grants – Docket I: $75,000</td>
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Jovenes, Inc.

Health/Human Services

1989

$870,000

12

$100,000

$25,000

General Operating

First Time Applicant

Jovenes, Inc., established in 1989, is a 501(c)3 and has a strong 12 member Board of Directors. They have an annual budget of $1.9 million and have long term financial plans in place. The IRS 990 form shows a substantial amount of debt due to Jovenes being the title holder to its subsidiaries accumulated depreciation. The negative figures do not reflect Jovenes' true position, as stable, steadily growing, and increasing in revenue.

All of Jovenes' filings are up to date, and include a well balanced organization budget. As stated, they were recognized by the Los Angeles Homeless Services Authority to hold the capacity to assess homeless individuals in all of under-served Service Planning Area (SPA) 7, which includes Vernon, Maywood and other nearby communities. They hope to develop more of a leadership role as homeless service providers, as well as the ability to make available emergency and permanent housing and employment opportunities for disadvantaged youth.

Jovenes has supported over 400 youth in their last fiscal year which has contributed to the decrease in homeless transition age youth in Service Planning Area (SPA) 4. 96% of those youth were able to obtain and maintain stable housing.
Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: Youth ages 18-25  
Gender: All  
Race/Ethnicity: All  
Economic Status: Low Income  
Family Type: All  
Military Status: N/A  
Sexual Orientation: All  
Other (specify): 

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

Jovenes is requesting General Operating funds in order to support staff positions (Program manager, Academic Specialist, and Case Manager) for their College Success Initiative, helping homeless community college students in the Vernon area move into stable housing near campus.

These positions are critical towards determining and providing the right mix of supportive services that consider each students need to succeed on campus as well as off campus. Jovenes will focus on Colleges in and around the City of Vernon: East LA College, Rio Hondo College, Cerritos College and LATrade Tech.

Cost/Benefit: At least 1000 hours in assisting transition age youth improve their lives in the SPA 4 and 7 areas  
Beneficiaries and/or potential impact on the non-profit/ governmental landscape: Increase in trusted homeless service providers in the City of Vernon and neighboring communities.

Staff Analysis

Documents reviewed

☑ Audit/IRS Form 990 (dated: 09 / 30 / 2017)  
☐ Organizational Budget

How does the proposal align with the goals of the Fund?

The proposed work strengthens and uplifts the people of a community, directly and positively. It impacts and improves, encourages and inspires positive social development in Vernon and the built environment of Vernon and nearby communities. Resources alone will not assist in developing community leaders; it will take the dedication and hard work of staff to help promote effective and responsible leaders at every level of society.

VCF can support and assist Jovenes expand and extend opportunities for training and development for young residents for potential employment in businesses located in Vernon and surrounding communities.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

Jovenes will highlight the VCF by promoting the acceptance of their VCF award in their monthly e-newsletter, on the organization’s website and on their social media accounts (i.e., Instagram, Facebook, Twitter, Linked In, etc.).
What previous projects has the applicant successfully implemented?

With the previous support of the Vernon Community Fund, Jovenes was able to achieve the objectives of the grant. They serviced 183 unduplicated youth, with many of those youth being residents of the City of Vernon specifically. 104 youth utilized emergency shelter, 20 youth obtained transitional housing, and 84 youth moved into permanent housing in the 2017 Fiscal Year.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

As Jovenes diligently provides youth and students with resources, access to affordable housing remains a foreseeable obstacle. Higher living costs due to gentrification and a lack of rent control policies are also challenges within Boyle Heights and the surrounding areas. In an effort to remain proactive, Jovenes is in the process of developing scattered-site transitional housing projects as well as an eight unit building in Southeast Los Angeles specifically for homeless youth and students.

Jovenes should continue to see positive outcomes barring a severe and widespread economic or housing crisis.

Funding Recommendation

<table>
<thead>
<tr>
<th>Fund this proposal?</th>
<th>☑ Yes</th>
<th>Recommended Amount: $25,000</th>
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<tr>
<td></td>
<td>☐ No</td>
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Suggested revision(s) to proposal/fund amount, if applicable:

The original request was decreased from $100,000 due to funds availability.

Staff reviewer: LaTeesha Pinkney

Signed: LaTeesha Pinkney

Date: 10/17/2019
### General Applicant Information

<table>
<thead>
<tr>
<th>Applicant Organization</th>
<th>Neighborhood Music School Association</th>
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<tr>
<td>Type of Organization</td>
<td>Community Service/Arts</td>
</tr>
<tr>
<td>Year Founded</td>
<td>1914</td>
</tr>
<tr>
<td>No. of Board Members</td>
<td>9</td>
</tr>
<tr>
<td>Annual Budget</td>
<td>$870,000</td>
</tr>
<tr>
<td>Amount Requested</td>
<td>$85,000</td>
</tr>
<tr>
<td>Recommended Amount</td>
<td>$25,000</td>
</tr>
<tr>
<td>Type of support requested:</td>
<td>General Operating, Project/Program</td>
</tr>
<tr>
<td>First Time Applicant</td>
<td>Yes</td>
</tr>
<tr>
<td>Returning Grantee</td>
<td>Yes</td>
</tr>
<tr>
<td>Prev. Award amount</td>
<td>$30,000 in FY 2017-18</td>
</tr>
</tbody>
</table>

### Brief Narrative description of the organization

Since its inception, Neighborhood Music School (NMS) has expanded its outreach and enrollment to include musically interested students and families in Boyle Heights and the neighboring communities of Vernon, Huntington Park, East Los Angeles and Monterey Park. NMS provides one-on-one music instruction on a weekly basis to enrolled students regardless of their citizenship or socio-economic status. Because NMS is located in an economically disadvantaged area, they have developed reduced tuition scholarships with a 41%-71% decrease in costs for qualifying families as a strategy to increase access by reducing financial barriers. NMS provides students an opportunity to attend the most affordable one-on-one music coaching within their community.

### Organizational strengths:

NMS was established in 1914 with a gift of $1000 from musician and composer Carrie Stone Freeman. Its current budget of $870,000 is raised primarily from earned income, individual donations and contributions. The organization is under the stewardship of a nine member Board of Directors that has established a plan to build and diversify its composition. Ronald Gustafson, NMS’ Board Chair, is President and CEO of Coast Packing in the City of Vernon.

NMS is in full compliance with all federal and state reporting requirements. The IRS Form 990 indicates that the organization currently has over $2 million in assets.

The school itself is an important community asset. As a recent LA Times article noted, “...is not a building, but a home. Moms and dads wait quietly in the foyer, toddlers in their laps, as their older children disappear into practice rooms to unravel the mysteries of the pianos, stringed instruments or woodwinds. You can almost hear the sighs of generations of children forced to plow the rough the scales, and you can easily imagine the confidence-building joy as they make breakthroughs, young brains absorbing a new language.”

NMS also provides performance opportunities such as “Showtime”, the school’s monthly informal recitals where students perform for their families and each other at the end of each half hour lesson. The teaching staff is composed of professional musicians, volunteers and educators whose mentoring and inspirational teaching methods encourage each student to strive for excellence in all that they do, as well as creating the foundation for a lifetime of music-making and enjoyment that is most often the natural outcome of this learning process.
Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: All (90% of participants are under 18)  
Gender: All  
Race/Ethnicity: All  
Economic Status: Low Income  
Family Type: All  
Military Status: N/A  
Sexual Orientation: All  
Other (specify):

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

NMS requests funds in order to support the need and merit-based 2020-2021 Student Scholarship Program, to continue to make socioeconomic status insignificant, and to afford all students the option of enhanced instruction within their own community and culture. This year NMS proposes to cover more costs for fewer students as opposed to some costs for more students.

Cost/Benefit: approximately 50-60 students will benefit from a partial scholarship  
Beneficiaries and/or potential impact on the non-profit/governmental landscape: Youth and their families

Staff Analysis

Documents reviewed

- Audit/IRS Form 990 (dated: 03/01/2017)  
- Proposal Budget  
- Organizational Budget

How does the proposal align with the goals of the Fund?

NMS’ proposal is well-aligned with the goals of the Vernon CommUNITY fund because the fund will strengthen and support the students of NMS, most of whom are residents of Vernon and the neighboring communities. It promotes the importance of effective and responsible leaders at every level of society.

NMS’ funding proposal encourages and inspires positive social development opportunities in Vernon and neighboring communities.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

--NMS will acknowledge VCF as a funder of Student Scholarships at the next annual scholarship award ceremony held in February 2020.

--NMS will promote being a recipient of VCF funding at their in-house resource center, a designated space where many students and community members convene.

--NMS will promote the award in any print or on-line material (including social media posts) that acknowledge and recognize donors, grantors and partners.
What previous projects has the applicant successfully implemented?

In 2018, NMS’ student enrollment grew as did the number of Showcases annually.

In 2018, 110 (one-third of the current NMS’ student population) students received partial scholarships for the Spring and Fall quarters, successfully decreasing their tuition by up to 41% thanks in part to the Vernon CommUNITY Fund award.

NMS looks to continue to supplement the cost of tuition so students can participate in one-on-one music instruction.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

A foreseeable challenge would be NMS’ ability to continually meet the demand for tuition reduction scholarships for students.

Funding Recommendation

Fund this proposal?  

☑ Yes  

☐ No

Recommended Amount: $25,000

Suggested revision(s) to proposal/fund amount, if applicable:

The original request was decreased from $85,000 due to less funding availability.

Staff reviewer: LaTeesha Pinkney

Signed: LaTeesha Pinkney

Date: 10/17/2019
## General Applicant Information

<table>
<thead>
<tr>
<th>Applicant Organization:</th>
<th>Southeast Community Foundation</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>Year Founded:</td>
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<td>No. of Board Members:</td>
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<td>Amount Requested:</td>
<td>$250,000</td>
</tr>
<tr>
<td>Recommended Amount:</td>
<td>$25,000</td>
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</tbody>
</table>

### Brief Narrative description of the organization

Southeast Community Foundation (SECF) was established in 2015 to address the educational achievement of children from low-income and under-served communities. As a start up organization, SECF grew out of commitments by local philanthropists to provide college tuition and other assistance to deserving students. As volunteers, the founders recognized that students graduating from local secondary schools with grade point averages good enough to qualify for college admission still faced some issues not fully addressed in formal educational settings. Though students passed their courses, many were not adequately prepared for the demands of college level work. The volunteers organized SECF to specifically provide tutoring and mentoring to promising students, to assure their academic skill levels are commensurate with college level work. The primary project for which VCF funding is recommended is the Enrichment Tutoring Academy which has served 142 students thus far in 2019.

### Organizational strengths:

SECF is a 501(c)3 whose organizational strengths derive from the long time relationships and commitments among the board of directors who make generous contributions to support the students and the programs. Their vision is to raise up to $600,000 per year and their dedication was evident on a recent site visit to their facility.

A rigorous tutoring and progress tracking model is used to assure that students have actually mastered the skills at each grade level, and the testing and tracking provide insights into when mediation might be necessary.

SECF has qualified tutors committed to each child's success, who are culturally aware and responsive to the socio-economic needs of children in homes where English is not the primary language spoken, and where college preparation may not be a priority.

The donation of space at its current location in Vernon represents an in-kind equivalent of more than $100,000. The space is cheerful, child-oriented, spacious and safe.

Bookkeeping and accounting services are donated by the business leaders on the Board of Directors. There is one paid staff member serving as an Executive Director who is responsible for recruitment, hiring and oversight of tutors, and fundraising. The organization is in need of more general operating funds and appropriate staffing to achieve its goals; it is, however, remarkable that the Enrichment Tutoring Academy is up and running and producing promising results.
Proposal Details

Specific population(s) targeted by grant request (if applicable)

<table>
<thead>
<tr>
<th>Age Range: Youth K-12</th>
<th>Family Type: Immigrant and single families</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender: All</td>
<td>Military Status: N/A</td>
</tr>
<tr>
<td>Race/Ethnicity: Primarily Latino</td>
<td>Sexual Orientation: N/A</td>
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<tr>
<td>Economic Status: Primarily low-income</td>
<td>Other (specify):</td>
</tr>
</tbody>
</table>

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

The Enrichment Tutoring Academy provides diagnostic testing of students who voluntarily enroll as a result of outreach and collaboration by SECF in partnership with local schools and educators. The program runs for six weeks during which tutors address the skills needs indicated by the testing. Careful records are kept and testing is on-going. The six-week sessions are offered three times during the calendar year. Eight tutors are employed at $25 per hour for the six weeks.

| Cost/Benefit: $25,000 provides tutoring for 74 youth at approximately $335 each | Beneficiaries and/or potential impact on the non-profit/governmental landscape: Students directly benefit; their families and educational institutions also benefit. Significant economic benefit to students who go on to complete college. |

Staff Analysis

Documents reviewed

- Audit/IRS Form 990 (dated: _____ / ____ / _____ )
- Organizational Budget

How does the proposal align with the goals of the Fund?

The proposal aligns with the goals of the Vernon CommUNITY Fund because the fund will assist in strengthening and supporting students as well as improve overall quality of life.

The funding proposal for SECF encourages and inspires positive social development for participants and their families in Vernon and the neighboring communities.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

This start up organization does not have the resources at this time to support VCF visibility to the larger public. Members of the Board of Directors who are active in civic affairs are generous in their praise for the support from the City of Vernon.
What previous projects has the applicant successfully implemented?

To date, the Southeast Community Foundation has completed one year of the project with data that shows student improvement of up to 40% over baseline measures.

The Board members who support the program have paid tuition and other expenses for 16 students to attend four-year colleges.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

The applicant will be challenged to increase fundraising and general operating support. Since submitting this application SECF has been awarded grants from Coca Cola and the Rite Aid Foundation and plan to raise additional corporate responsibility funds.

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**Funding Recommendation**

<table>
<thead>
<tr>
<th>Fund this proposal?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

**Recommended Amount:** $25,000

Suggested revision(s) to proposal/fund amount, if applicable:

Southeast Community Foundation's original application for $250,000 was not recommended for funding. The organization appealed to COV and JRG staff conducted an extensive site visit. The applicant agreed to revise their request and budget documentation and to apply for project-based funding rather than general operating support.

Staff reviewer: **Fran Jemmott**

Signed: [Signature]

Date: 10/18/2019
Vernon CommUNITY Fund Grant Agreement

On [INSERT DATE] the Vernon CommUNITY Fund (Grantor) awarded a grant to [INSERT ORGANIZATION] (Grantee) in the amount of $[INSERT AMOUNT] to support the following purposes: To support [INSERT ORGANIZATION MISSION AND PROJECT DESCRIPTION].

Grantor and Grantee agree to the following terms and conditions of the grant:

1. Scope of Work:

Grantee shall use the grant funds solely for the purposes stated below, and Grantee shall repay to Grantor any portion of the amount granted which is not used for those purposes. Any changes in the purposes for which grant funds are spent must be approved in writing by Grantor before implementation.

[INSERT SCOPE]

2. Amount of Grant:

$[INSERT AMOUNT], payable upon the Vernon CommUNITY Fund’s receipt of this executed Grant Agreement.

3. Conditions of Agreement:

Grantee agrees to the following conditions:

A. Reports. Grantee shall submit written reports to The Vernon CommUNITY Fund as follows:

- A narrative report describing in detail the use of the granted funds, compliance with the terms of the grant and the progress made toward achieving the purposes of the grant. A financial report detailing all expenditures resulting from the grant.
- A copy of materials (if applicable) produced as part of the grant.

The schedule for such reports is:
Interim report: [INSERT DATE]
Final report: [INSERT DATE]

Please submit your report using your FluidReview account. If you have any questions about the grant report, please reach out to the Vernon CommUNITY Fund by phone at 323.351.1198 or by email at vernoncommunityfund@ci.vernon.ca.us.
B. Expenditure of Grant Funds. Any funds not expended in accordance with the terms of this agreement must be returned to Grantor. Grantee shall not use any portion of the funds granted herein to engage in any grassroots or direct lobbying, to intervene in any political campaign on behalf of or in opposition to any candidate for public office, to fund union activity, to induce or encourage violations of law or public policy, to cause any improper private benefit to occur, nor to take any other action inconsistent with Section 501(c)(3) of the Internal Revenue Code.

C. PATRIOT Act. Grantee agrees that it will use the grant funds in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders, including but not limited to the USA Patriot Act of 2001.

D. Return of Funds. If Grantor, in its sole discretion, determines that Grantee violates or fails to carry out any provision of this Agreement, Grantor may, in addition to any other legal remedies it may have, refuse to make any further payments to Grantee, and Grantor may demand the return of all or part of the unexpended grant funds, which the Grantee shall immediately repay to Grantor.

E. Records and Audits. Grantee must maintain these grant funds in a separate fund dedicated to charitable purposes. A systematic accounting record shall be kept by Grantee of the receipt and expense of such funds. Grantee shall retain original substantiating documents related to specific expenditures and make these records available for Grantor’s review upon request. Grantee shall be responsible for maintaining adequate financial records of this grant.

F. No Further Obligations by Grantor. This grant is made with the understanding that Grantor has no obligation to provide other or additional support or grants to Grantee.

G. Subgrantees. With regard to the selection of any subgrantees to carry out the purposes of this grant, Grantee retains full discretion and control over the selection process, acting completely independently of Grantor. There is no agreement, written or oral, by which Grantor may cause Grantee to choose any particular subgrantee.

H. Licensing and Credentials. Grantee hereby agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and for its employees and all other persons engaged in work in conjunction with this agreement.

I. Organizational and Staff Changes. Grantee agrees to provide immediate written notice to Grantor if significant changes or events occur during the term of this Agreement which could potentially impact the progress or outcome of the grant, including, without limitation, changes in: a) the Grantee’s executive staff or key staff responsible for achieving the grant purposes, or b) losses in funding. In the event that Grantee ceases its operations, Grantee shall transfer any property purchased with the grant funds to Grantor.

J. Liability, Disclaimers and Insurance Requirements. Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Grantor, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys’ fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of Grantee, its employees or agents, in applying for or accepting the grant, in expending or applying the funds furnished pursuant to the grant or in carrying
out the program or project to be funded or financed by the grant, except to the extent that such claims,
liabilities, losses or expenses arise from or in connection with any act or omission of Grantor, its officers,
directors, trustees, employees or agents. Grantees receiving grants in the amount of $75,000 or more
shall obtain from their insurance carriers certificates of insurance naming the City of Vernon as
additional insured.

K. Promotion and Publicity. Recognition of the grant brings valuable attention to the mission and
activities of both Grantee and Grantor. Grantee agrees that Grantor may include information regarding
Grantee and/or this grant, including the amount and purpose of the grant, any photographs or materials
Grantee has provided for promotional purposes, Grantee’s logo or trademark, and/or other information
or materials about Grantee’s organization and activities, in Grantor’s periodic public reports,
newsletters, events, and media releases. Grantee may, subject to Grantor’s right of approval in its
reasonable discretion, promote Grantor and/or this grant by:

1. Reporting on the partnership with Grantor in Grantee’s communication materials,
   including but not limited to, newsletters, events, media interviews, website posts, and
   promotional e-mails;
2. Assisting Grantor on cross-promotional events and endeavors.

Grantor must review and approve all materials (including website postings) that use its name or logo,
prior to production or publication. Such approval will not be unreasonably withheld.

L. Entire Agreement. Grantor reserves the right to withhold or suspend payments of grant funds if
Grantee fails to comply strictly with any of the terms and conditions of the Agreement. This Agreement
shall supersede any prior oral or written understandings or communications between the parties and
constitutes the entire agreement of the parties with respect to the subject matter hereof. This
Agreement may not be amended or modified, except in a written document signed by both Grantor and
Grantee.

[Signatures begin on next page]
IN WITNESS WHEREOF, the parties have executed this Grant Agreement effective on the _____ day of ______________________, 2019.

[INSERT NAME], Grantee

Authorized Signature

Printed Name

Title

Date

CITY OF VERNON, Grantor

ATTEST:

By: ________________________________

Name: Carlos R. Fandino, Jr.

Title: City Administrator

Date: ________________________________

Lisa Pope, City Clerk
SUBJECT
Report on Fiscal Year 2018/2019 Vernon CommUNITY Fund Grant Committee Activity and Planned Allocation for Fiscal Year 2019/2020

Recommendation:
A. Find that this report on Vernon CommUNITY Fund Grant Committee Fiscal Year ("FY") 2018/2019 activity and planned FY 2019/2020 grant activity is exempt from California Environmental Quality Act (“CEQA”) review, because it is an administrative action that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378;
B. Approve recommended FY 2019/2020 Capital Grants fund distribution in the amount of $81,375 (25% of available funds);
C. Approve recommended FY 2019/2020 Direct Service Grants fund distribution in the amount of $244,125; and
D. Approve recommended FY 2019/2020 Scholarship Grants fund distribution in the amount of $20,000.

Background:
As one of the key elements of the City’s good governance reforms, the City Council created the Vernon CommUNITY Fund (“VCF”) to provide grants to charitable and governmental entities for projects and programs that benefit those residing and working in Vernon. Given the exclusively industrial nature of Vernon, the City Council determined that the VCF was in the best interest of the City and its residents, businesses, and workers.

On February 4, 2014, the City Council adopted Ordinance No. 1218, as amended by Ordinance Nos. 1238 and 1257, to establish the Vernon CommUNITY Fund Grant Committee ("Grant Committee") and provide the basic guidelines and operational procedures for said Committee and its officers, including those related to the allocation of funds and the processes for reviewing and ranking applications and awarding grants.

Pursuant to Vernon Municipal Code Section 2.164, the City Council may appropriate funds to the VCF through the normal budgetary process. The Grant Committee is required to allocate funds in accordance with the following formula:

1) Administrative Costs shall be determined for the fiscal year and the amount shall be allocated for payment from funds appropriated to the VCF.
2) After Administrative Costs, no less than 25% of funds available in any fiscal year shall be awarded to proposals to expend funds on capital projects with a projected useful life of 10 years or more.
3) The remainder of available funds in any fiscal year may be awarded to proposals to expend funds on direct services and/or scholarship grants. No single grant of this type shall be in an amount more than $250,000.

Fiscal Year 2018/2019 Summary
City Council authorized an amount of $1,000,000 to the VCF for fiscal year (“FY”) 2018/2019. Below is a breakdown of how these funds were expended in FY 2018/2019.

Service Grant Awards

The Vernon CommUNITY Fund Grant Committee (“Grant Committee”) held four grant award meetings during the 2018/2019 Fiscal Year. There were four separate grant dockets, with a combined total of 18 Service Grant Awards approved for FY 2018/2019. All grantees and their awarded amounts are listed in the attached table. The total amount awarded for Direct Service Grants was $598,200.

Capital Grant Awards

The Committee adopted a Capital Grants Program on May 18, 2016 which defined, among other things, the parameters of the capital award process and procedures for applicants, and criteria and timeline for awards. For FY 2018/2019, the City’s VCF capital project allocation of 25% equated to $206,000 which was expended in FY 2018/2019 to benefit three separate capital grant projects in the Vernon Area.

Scholarship Grant Awards

At its November 8, 2017 meeting, the VCF Grant Committee agreed to proceed with a VCF Pilot Scholarship Program for FY 2018/2019. The VCF Grant Committee approved an allocation in the amount of $20,000 toward the Pilot Scholarship Program. As such, the Grant Committee awarded $20,000 in scholarship grants to a total of seven high school seniors from the Vernon Area at its May 15, 2019 Grant Committee meeting.

Related Administrative Expenditures

In July of 2017, the City issued a Request for Proposals (“RFP”) for Administrative Management of Vernon CommUNITY Fund Grant Activities. After a thorough evaluation of respondents’ proposals, Jemmott Rollins Group, Inc. (“JRG”) was awarded a three (3) year contract with the City to provide administrative management for the VCF with an effective date of August 1, 2017. JRG has extensive experience in non-profit grant-making and grants management and specialized knowledge of ethics and principles governing the grant-making process.

During FY 2018/2019, JRG was instrumental in the City’s ability to accept applications, evaluate submissions and, ultimately, award 28 grants with a grand total value of $824,200. The total budgeted cost for their services in FY 2018/2019 was $174,500.

Fiscal Year 2019/2020 Funding

For FY 2019/2020, City Council approved a VCF allocation in the amount of $500,000. The administrative management services for the Vernon CommUNITY Fund Grant Committee activities are anticipated to remain at $174,500 (or slightly less) and will continue to be paid from the Vernon CommUNITY Fund monetary allocation approved in the FY 2019/2020 budget, as dictated by the Vernon Municipal Code (“VMC”). Less administrative costs, the total amount available for awarding Direct Service, Capital, and Scholarship Grants equals $325,500. In accordance to the formula indicated in the VMC and in light of the total funds available, staff recommends the following distribution:

$81,375 for Capital Grant Awards
$224,125 for Direct Service Grants (a per meeting allocation of $74,708)
$20,000 for Scholarship Grants

Upon consensus from the VCF Grant Committee, staff will proceed in its pursuits in FY 2019/2020 to recommend grants within the ranges indicated above.

**Fiscal Impact:**

**ATTACHMENTS**
- 1. FY 2018/2019 Vernon CommUNITY Fund Grantee Award List
### Vernon CommUNITY Fund Grant Awardees for FY 2018/2019

<table>
<thead>
<tr>
<th>Grantee</th>
<th>Docket #</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Direct Service Grants</strong></td>
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</tr>
<tr>
<td>Dolores Mission School</td>
<td>I</td>
<td>$30,000</td>
</tr>
<tr>
<td>East Los Angeles Women’s Center</td>
<td>I</td>
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</tr>
<tr>
<td>Holy Angels Church of the Deaf</td>
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</tr>
<tr>
<td>Los Angeles Center for Law and Justice</td>
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</tr>
<tr>
<td>Alzheimer’s Greater Los Angeles</td>
<td>II</td>
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<tr>
<td>CA Derby Dolls</td>
<td>II</td>
<td>$40,000</td>
</tr>
<tr>
<td>Echo Center</td>
<td>II</td>
<td>$20,000</td>
</tr>
<tr>
<td>Girl Scouts of Greater Los Angeles</td>
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<tr>
<td>Girls on the Run of Los Angeles County</td>
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<td>Family Health Care Centers of Greater Los Angeles</td>
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<td>$28,200</td>
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<tr>
<td>Helpline Youth Counseling</td>
<td>III</td>
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<tr>
<td>Human Services Association</td>
<td>III</td>
<td>$30,000</td>
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<tr>
<td>The Whole Child</td>
<td>III</td>
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<tr>
<td>Woodcraft Rangers</td>
<td>III</td>
<td>$40,000</td>
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<tr>
<td>Huntington Park Youth Football &amp; Cheer Association</td>
<td>IV</td>
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<tr>
<td>Las Fotos Project</td>
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<td>Opportunity Fund</td>
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<td>Proyecto Pastoral at Dolores Mission</td>
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<td><strong>Subtotal Direct Service Grants</strong></td>
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<td><strong>Capital Grants</strong></td>
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<tr>
<td>California Children’s Academy</td>
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<td>Clinica Romero</td>
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<td>InnerCity Struggle</td>
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<td><strong>Subtotal Capital Grants</strong></td>
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<tr>
<td><strong>Scholarship Grants</strong></td>
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<tr>
<td>Applicant #3 - Yani Martinez</td>
<td>IV</td>
<td>$2,000</td>
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<td>Applicant #8 - Nayeli Jimenez Alvarado</td>
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<td>Applicant #9 - Kimberly Robles</td>
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<td>Applicant #18 - Valeria Valencia</td>
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<td>Applicant #21 - Hector Ruiz</td>
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<tr>
<td><strong>Grand Total Grant Awards</strong></td>
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28 IN ALL CATEGORIES