MEMBERS PRESENT: Ybarra, Woodruff-Perez, Davis, Martinez and Lopez

MEMBERS ABSENT: None

The meeting was called to order at 9:00 a.m. by Mayor Ybarra; she also led the flag salute.

CHANGES TO THE AGENDA

City Clerk Maria E. Ayala announced there were no changes to the agenda.

PUBLIC COMMENT

Mayor Ybarra announced that this was the time allotted for public comment, and inquired whether anyone in the audience wished to address the City Council. The public will also be given an opportunity to comment on matters on the posted agenda during Council deliberation.

Patrick Ryland, photographer, spoke about his interest in photography and his project to photograph residents of Vernon.

PUBLIC HEARING

1. Ordinance No. 1250 - An Ordinance of the City Council of the City of Vernon Amending the Code of the City of Vernon, California, by amending Sections 1.9 through 1.9-2 of Chapter 1 relating to absence of a newspaper in the City and repealing all ordinances or parts of ordinances in conflict therewith (first reading)

   Recommendation:

   A. Find that approval of the proposed action is exempt from California Environmental Quality Act (“CEQA”) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378; and

   B. Conduct a Public Hearing; and

   C. Approve the first reading, and adopt at a subsequent meeting, an Ordinance amending Sections 1.9, 1.9-1, and 1.9-2 of Chapter 1 of the Vernon Municipal Code, amending the Designation of Newspaper and Publication.

Mayor Ybarra opened the Public Hearing at 9:04 a.m.

City Clerk Ayala reported on the proposed.

No public comment was provided.

Mayor Pro-Tem Woodruff-Perez inquired about the selection and if other publications were considered.

City Clerk Ayala responded stating the other choices for publication and the rational for ultimately selecting the Los Angeles Wave: Press Edition.

Mayor Ybarra closed the Public Hearing at 9:06 a.m.

It was moved by Lopez and seconded by Martinez to approve the first reading, and adopt at a subsequent meeting, an Ordinance amending Sections 1.9, 1.9-1, and 1.9-2 of Chapter 1 of the
Vernon Municipal Code, amending the Designation of Newspaper and Publication. Motion carried, 5-0.

Ybarra: Yes
Woodruff-Perez: Yes
Davis: Yes
Martinez: Yes
Lopez: Yes

PRESENTATIONS

2. Service Pin Awards for February 2018
   Presented by: Michael Earl, Human Resources Director

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>TITLE</th>
<th>YEARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masami Higa</td>
<td>Finance</td>
<td>Assistant Finance Director</td>
<td>10</td>
</tr>
</tbody>
</table>

Human Resources Director Michael Earl awarded the service pin to Masami Higa who was not in attendance.

3. A Proclamation of the Mayor and the City Council of the City of Vernon declaring the week of March 18-24, 2018, as Childhood Cancer Awareness Week

City Clerk Ayala read the proclamation.

4. Presentation of Grantee Certificates and Report on FY 2017/2018 Docket II Grants Awarded by Vernon CommUNITY Fund Grant Committee

   Recommendation:

   A. Find that receiving this report on grants awarded by the Vernon CommUNITY Fund Grant Committee is exempt from California Environmental Quality Act (“CEQA”) review, because it is an administrative action that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a “project” as defined by CEQA Guidelines section 15378; and

   B. Receive and file this report, as it is being provided for informational purposes only pursuant to Section 2.167(e) of the Vernon Municipal Code.

City Clerk Maria Ayala read the list of grant recipients and provided a brief overview of their certificate of award for the following:

- **Casa 0101 Incorporated**
  Representative(s) in attendance: Emmanuel Deleage, Executive Director & Guadalupe Arellanes, Communications Director

- **Latino Equality Alliance**
  Representative(s) in attendance: Eddie Martinez, Executive Director

- **Neighborhood Music School Association (2nd)**
  Representative(s) in attendance: Connie St. John, Executive Director & Rachel Rosenbaum, Grant Writer

- **Plaza Community Services (2nd)**
  Representative(s) in attendance: Gabriel Buelna, Executive Director & Suzanne Gonzalez, Development Director

5. Granicus Peak Agenda Management System
City Clerk Ayala provided a PowerPoint Presentation.

A dialogue ensued between the City Council and City Clerk Ayala regarding other cities that use Granicus and the training provided to staff.

Finance Director William Fox noted that the implementation of the new agenda management system also reinforced the approvals and internal workflows as compared to the current manual process.

**CONSENT CALENDAR**

No public comment was provided.

It was moved by Davis and seconded by Woodruff- Perez to approve all matters listed under the Consent Calendar under one motion as presented. Motion carried, 5-0.

Ybarra: Yes
Woodruff-Perez: Yes
Davis: Yes
Martinez: Yes
Lopez: Yes

**Claims Against the City – Received and Filed**

6. **Amended Claim for Damages from Gloria Ajtun received March 5, 2018**

**Minutes – To be Received and Filed**

7. **Minutes of the Regular City Council Meeting held March 6, 2018**

**Warrant Registers**

8. **Ratification of the following City Warrant Register to record the following voided checks:**
   
   A. City Warrant Register No. 1487 to record voided Check No. 356771 in the amount of $1,500.

9. **Approval of City Warrant Register No. 1490, totaling $1,052,620.49, which covers the period of February 27 through March 12, 2018 and consists of the following:**
   
   A. Ratification of wire transfers totaling $604,256.01; and
   
   B. Ratification of the issuance of early checks totaling $361,626.85; and
   
   C. Authorization to issue pending checks totaling $86,737.63

10. **Approval of City Payroll Warrant Register No. 741, totaling $3,439,279.17, which covers the period of February 1 through February 28, 2018 and consists of the following:**
   
   A. Ratification of direct deposits, checks and taxes totaling $2,779,808.21 and
   
   B. Checks and electronic fund transfers (ETF) paid through General bank account totaling $659,470.96.

11. **Approval of Light & Power Warrant Register No. 455, totaling $3,399,456.04, which covers the period of February 27 through March 12, 2018, and consists of the following:**
A. Ratification of wire transfers totaling $3,363,098.80; and
B. Ratification of the issuance of early checks totaling $27,142.00; and
C. Authorization to issue pending checks totaling $9,224.24

12. Approval of Gas Warrant Register No. 243, totaling $151,173.15, which covers the period of February 27 through March 12, 2018, and consists of the following:
   A. Ratification of wire transfers totaling $132,674.70; and
   B. Ratification of the issuance of early checks totaling $18,498.45.

Fire Department

13. Activity Report for the period of January 16 through January 31, 2018
14. Activity Report for the period of February 1 through February 15, 2018
15. Activity Report for the period of February 16 through February 28, 2018

Health and Environmental Control Department


Police Department

17. Activity Log and Statistical Summary of Arrests and Activities for the period of February 16, through February 28, 2018, to be received and filed

Public Works Department

18. Building Department Report for the Month of February 2018

NEW BUSINESS

Public Works

19. Contract Award for City Contract No. CS-0910: PCC and Asphalt Pavement Reconstruction for Fire Stations 76 and 78

   Recommendation:
   A. Find that the proposed Capital Improvement Project at Fire Station No’s 76 and 78 along Fruitland Avenue and Soto Street is categorically exempt under the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15302, Replacement or Reconstruction, Class 2, because the project consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced; and
   B. Accept the bid from Nobest Inc., as the lowest responsive and responsible bidder and reject all other bids; and
   C. Approve and authorize the City Administrator to execute a contract in an amount not to exceed $922,011 for the PCC and Asphalt Pavement Reconstruction for Fire Stations 76 and 78 Project (CS-0910); and
   D. Authorize a contingency of $100,000 in the event of an unexpected changed condition or additional work requested by the Fire Department in the project and
grant authority to the City Administrator to issue a change order for an amount up to the contingency amount, if necessary.

Public Works Director Daniel Wall reported on the proposed.

No public comment was provided.

Councilmember Davis inquired as to how long ago the asphalt pavement was replaced, Director Wall responded with technical information.

It was moved by Martinez and seconded by Davis to accept the bid from Nobest Inc., as the lowest responsive and responsible bidder and reject all other bid and approve and authorize the City Administrator to execute a contract in an amount not to exceed $922,011 for the PCC and Asphalt Pavement Reconstruction for Fire Stations 76 and 78 Project (CS-0910) and authorize a contingency of $100,000 in the event of an unexpected changed condition or additional work requested by the Fire Department in the project and grant authority to the City Administrator to issue a change order for an amount up to the contingency amount, if necessary. Motion carried, 5-0.

Ybarra: Yes
Woodruff-Perez: Yes
Davis: Yes
Martinez: Yes
Lopez: Yes

ORAL REPORTS

20. City Administrator Reports – brief reports on activities and other brief announcements.

City Administrator Carlos Fandino reported on the following: provided a PowerPoint Presentation on Outages throughout the City; April 17th Open House for the Fire Department Regional Training Center; April 19th Annual Saint Baldrick’s fundraiser; various Police incidents throughout the City; Vote-by-Mail ballots mailed on March 15th; various Election information; budget review and upcoming presentations; March 22nd Spring Egg-stravaganza; shuttle service to the Egg-stravaganza event; new resident newsletter; and recent employee informational meetings.

21. City Council Reports – brief AB1234 reports, or report on: activities, announcements, or directives to staff.

At 9:42 a.m., the City Council entered into closed session to discuss the following agendized items:

CLOSED SESSION

22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation.

Government Code Section 54956.9(d)(2)

Number of potential cases: 5, including (i) a potential retaliation claim by a City employee (see Government Code Section 54956.9(e)(2)); (ii) a potential case involving environmental investigation and clean-up of hazardous waste landfill in West Covina, California (see id.); and (iii) a tort liability claim by Mayra Jimenez (see Government Code Section 54956.9(e)(3)).

23. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54957
At 10:09 a.m. the City Council exited closed session. Senior Deputy City Attorney Brian Byun reported that six items were discussed and that no reportable action was taken.

With no further business, at 10:10 a.m., Mayor Ybarra adjourned the meeting.

Melissa Ybarra
Mayor

ATTEST:

Maria E. Ayala
City Clerk