

MINUTES OF THE REGULAR CITY COUNCIL  
MEETING OF THE CITY OF VERNON HELD  
MONDAY, JANUARY 12, 2009, AT 10:00 A.M.  
IN THE COUNCIL CHAMBERS OF THE CITY HALL  
LOCATED AT 4305 SANTA FE AVENUE,  
VERNON, CALIFORNIA

MEMBERS PRESENT: Malburg, Gonzales, Davis, McCormick

MEMBERS ABSENT: None

The meeting was called to order by Mayor Malburg.

The City Administrator advised that Resolution No. 9822 regarding the termination of agreements with various legal firms, which required immediate action, was brought to his attention after the agenda was posted. He asked that a vote be taken to determine that Resolution No. 9822 required immediate action and to add said resolution to the agenda.

It was moved by McCormick, seconded by Davis, to add Resolution No. 9822 to the agenda. Motion carried.

Ayes: Malburg, Gonzales, Davis, McCormick  
Noes: None  
Absent: None  
Abstained: None

It was moved by Gonzales, seconded by Davis, that the Minutes of the Regular City Council Meeting held January 5, 2009, be approved and adopted as submitted. Motion carried.

The City Administrator recommended that the following resolution be deferred.

**RESOLUTION NO. 9808** - A Resolution of the City Council of the City of Vernon Commending and Honoring Councilman Thomas A. Ybarra for His Many Years of Service to the City of Vernon and Conferring the Honorary Title of Mayor Pro Tempore Emeritus upon Thomas A. Ybarra

It was moved by Gonzales, seconded by McCormick, that Resolution No. 9808 be deferred. Motion carried.

**RESOLUTION NO. 9809** - A Resolution of the City Council of the City of Vernon Appointing Richard J. Maisano to Fill the Unexpired Term of a Member of the City Council, Thomas A. Ybarra, Now Retired, Subject to the Filing by Richard J. Maisano of the Necessary Disclosure Statements Required by Government Code Section 87200, et seq., was read by title.

It was moved by Gonzales, seconded by Davis, that Resolution No. 9809 be approved and adopted. Motion carried.

The City Clerk delivered the Administration of Oath to newly appointed Council Member Richard J. Maisano.

The City Administrator announced that this was the time for anyone in the audience to address the City Council on any agenda or non-agenda items other than with regard to any public hearings that may be listed.

The Mayor asked if there was anyone in the audience who wished to address the City Council at this time.

There was no one in the audience who wished to address the City Council at this time.

The City Administrator announced that this was the time to continue the public hearing to consider a Conditional Use Permit Application from Enserv West, LLC to operate a medical waste transfer station and treatment facility at 4726 Loma Vista Avenue.

It was moved by Davis, seconded by McCormick, to continue the public hearing to consider a Conditional Use Permit Application from Enserv West, LLC to operate a medical waste transfer station and treatment facility at 4726 Loma Vista Avenue, the time being 10:08 a.m. Motion carried.

The Director of Community Services provided a summary of the matter and recommended that the public hearing be closed after the time allotted for public comments on the matter.

The Mayor asked if there was anyone in the audience who wished to address the City Council on this matter.

There was no one in the audience who wished to address the City Council on this matter.

It was moved by Gonzales, seconded by McCormick, to close the public hearing to consider a Conditional Use Permit Application from Enserv West, LLC to operate a medical waste transfer station and treatment facility at 4726 Loma Vista Avenue, the time being 10:10 a.m. Motion carried.

The City Administrator announced that this was the time to open the public hearing to consider the adoption of an amendment to the budget for the City of Vernon for fiscal year 2008-2009.

It was moved by Gonzales, seconded by McCormick, to open the public hearing to consider the adoption of an amendment to the budget for the City of Vernon for fiscal year 2008-2009, the time being 10:11 a.m. Motion carried.

Councilman Davis advised that there was a typo (the number "6" should be "16") in the second line of item (3) under the Capital Outlays section on page 4 of the Light & Power Department's Budget Preparation Document Edit List submitted as part of the supporting documents to the proposed budget amendment.

The Director of Light & Power and City Treasurer advised that the typo did not affect the proposed budget amendment, but that the correction from "6" to "16" would be made on the respective supporting document.

The Mayor asked if there was anyone in the audience who wished to address the City Council on this matter.

There was no one in the audience who wished to address the City Council on this matter.

It was moved by McCormick, seconded by Gonzales, to close the public hearing to consider the adoption of an amendment to the budget for the City of Vernon for fiscal year 2008-2009, the time being 10:19 a.m. Motion carried.

**RESOLUTION NO. 9810** - A Resolution of the City Council of the City of Vernon Amending Resolution No. 9638, which Approved a Budget for the Fiscal Year 2008-2009, to Reflect Changes (Amendment No. 3), was read by title.

It was moved by McCormick, seconded by Davis, that Resolution No. 9810 be approved and adopted. Motion carried.

The City Administrator announced that this was the time to open the public hearing to consider a Conditional Use Permit Application from Waste Management Health Care Solutions to operate a medical waste transfer station and treatment facility at 4280 Bandini Boulevard.

It was moved by Davis, seconded by Gonzales, to open the public hearing to consider a Conditional Use Permit Application from Waste Management Health Care Solutions to operate a medical waste transfer station and treatment facility at 4280 Bandini Boulevard, the time being 10:19 a.m. Motion carried.

The Director of Community Services advised that this Conditional Use Permit Application was similar to the one submitted by Enserv West, LLC. He summarized the staff report on the matter and gave a Power Point presentation.

The Mayor asked if there was anyone in the audience who wished to address the City Council on this matter.

A representative of Stericycle advised that he had been working with the Community Services Department in an attempt to be a resource to the City on this matter, since Stericycle's operation is similar to the applicant's operation.

Mayor Pro-Tem Gonzales asked the Director of Community Services if the comments from Stericycle had been considered.

The Director of Community Services responded that his department had been working with Dewey & LeBoeuf, which represents Stericycle, and was considering the comments received.

Councilman Davis asked if the proposed building was currently occupied.

The Director of Community Services responded that the company was currently occupying the building, but would like to shift operations. He also advised that his department received letters from Dewey & LeBoeuf, the Los Angeles County Sanitation District, and the Department of Transportation District 7 (Caltrans), which needed to be responded to.

The Mayor asked if there was anyone else who wished to address the City Council on this matter.

There was no one else who wished to address the City Council on this matter.

It was moved by Gonzales, seconded by Davis, to close the public hearing to consider a Conditional Use Permit Application from Waste Management Health Care Solutions to operate a medical waste transfer station and treatment facility at 4280 Bandini Boulevard, the time being 10:40 a.m. Motion carried.

The City Administrator announced that this was the time to open the public hearing to consider a Conditional Use Permit Application from L.A. Wash Rack, Inc. to operate a truck wash facility at 4317 Downey Road.

It was moved by McCormick, seconded by Davis, to open the public hearing to consider a Conditional Use Permit Application from L.A. Wash Rack, Inc. to operate a truck wash facility at 4317 Downey Road, the time being 10:40 a.m. Motion carried.

The Director of Community Services summarized the staff report on this matter, gave a Power Point presentation, and recommended that the application be approved, subject to the conditions set forth in the staff report.

The Mayor asked if there was anyone in the audience who wished to address the City Council on this matter.

There was no one who wished to address the City Council on this matter.

It was moved by Davis, seconded by McCormick, to close the public hearing to consider a Conditional Use Permit Application from L.A. Wash Rack, Inc. to operate a truck wash facility at 4317 Downey Road, the time being 10:48 a.m. Motion carried.

The City Administrator requested that the following ordinance be deferred.

**ORDINANCE NO. 1154** - An Ordinance of the City Council of the City of Vernon Amending Section 2.69-1 of Chapter 2, Administration, of the Code of the City of Vernon, California, 1959, and Repealing all Ordinances or Parts of Ordinances in Conflict Therewith (second and final reading)

It was moved by Gonzales, seconded by Davis, that Ordinance No. 1154 be deferred. Motion carried.

The Consent Calendar was presented.

## **CONSENT CALENDAR**

### **City Treasurer's Department**

1. **Ratification of City of Vernon Requisitions from the Legal Counsel Disbursement Custody Escrow Account No. 800458** covering claims and demands presented during the period of December 30, 2008 through January 5, 2009, drawn on The Bank of New York Mellon Corporation totaling **\$1,695,064.72**, which includes Requisition Nos. LCD520 through LCD522.

### **Community Services Department**

2. Building Permit Report for the month of December 2008, to be received and filed.
3. Annual Building Permit Report for the 2008 calendar year, to be received and filed.

### **Fire Department**

4. Fire Department Activity Report for the period of December 16 through December 31, 2008, to be received and filed.

### **Personnel Department**

5. Request to grant merit step increases to the following employees as specified:
  - a. David Alvarez, Senior Administrative Assistant, from step 3 to step 2, effective January 18, 2009.
  - b. Luz Martinez, Department Secretary, from step 3 to step 2, effective January 18, 2009.
  - c. Paul Hallenberg, Firefighter, from step 3 to step 2, effective January 18, 2009.
  - d. Corey Hernandez, Firefighter, from step 3 to step 2, effective January 18, 2009.
  - e. Jonathan Sudduth, Firefighter, from step 3 to step 2, effective January 18, 2009.
  - f. Jonathan Van Oeffelen, Firefighter, from step 3 to step 2, effective January 18, 2009.
  - g. Erik Stene, Engineering Aide, from step 5 to step 4, effective January 18, 2009.
  - h. Tania Tolmasoff, Document Control Assistant, from step 6 to step 5, effective January 18, 2009.
  - i. Daniel Santos, Sergeant, from step 2 to step 1, effective January 21, 2009.
  - j. Carlos Gudino, Utilityman III, from step 4 to step 3, effective February 1, 2009.
  - k. Ivette Alfaro, Dispatcher, from step 5 to step 4, effective February 1, 2009.

6. Request to reassign the following Police Department personnel as specified:

- a. Sergeant Brandon Gray, from the Patrol Division to the Professional Standards Unit, effective January 6, 2009.
- b. Sergeant David Zapien, from the Cargo Theft Interdiction Program (outside detail) to the Patrol Division, effective January 7, 2009.

### **Police Department**

7. Police Department Activity Log for the period of December 16 through December 31, 2008, to be received and filed.

### **End of Consent Calendar**

It was moved by McCormick, seconded by Gonzales, that the matters on the Consent Calendar be approved and adopted as submitted. Motion carried.

Request for authorization for all City Council Members and one City Consultant to attend the "California Contract Cities Association 42<sup>nd</sup> Annual Sacramento Legislative Orientation Tour 2009" in Sacramento, California on January 12-14, 2009, and for the disbursement of funds for registration, transportation, lodging, and other related expenses at a total cost not to exceed \$21,000.00, was presented.

It was moved Gonzales, seconded by Davis, to authorize one City Council Member to attend the "California Contract Cities Association 42<sup>nd</sup> Annual Sacramento Legislative Orientation Tour 2009" in Sacramento, California on January 12-14, 2009, and to authorize the disbursement of funds for registration, transportation, lodging, and other related expenses at a total cost not to exceed \$3,000.00. Motion carried.

Request for authorization for all City Council Members and one City Consultant to attend the "Independent Cities Association 21<sup>st</sup> Annual Winter Seminar" in Santa Barbara, California on February 6-8, 2009, and for the disbursement of funds for registration, transportation, lodging, and other related expenses at a total cost not to exceed \$19,000.00, was presented.

It was moved by Gonzales, seconded by Davis, to authorize three City Council Members and one City Consultant to attend the "Independent Cities Association 21<sup>st</sup> Annual Winter Seminar" in Santa Barbara, California on February 6-8, 2009, and to authorize the disbursement of funds for registration, transportation, lodging, and other related expenses at a total cost not to exceed \$7,000.00. Motion carried.

Request from the Fire Chief for ratification of a work order issued to Valley Power Systems, Inc. in the amount of \$38,950.00 for a replacement motor and related repairs for Fire Engine No. 11, was presented.

It was moved by McCormick, seconded by Gonzales, to ratify the work order issued to Valley Power Systems, Inc. in the amount of \$38,950.00 for a replacement motor and related repairs for Fire Engine No. 11. Motion carried.

Request from the Director of Community Services for approval of a fully executed Grant Deed from 5699 District Blvd. LLC, for the property located at 5699 District Boulevard, and authorization for the Mayor to execute the Certificate of Acceptance for said Grant Deed, was presented.

It was moved by Gonzales, seconded by Davis, to approve a fully executed Grant Deed from 5699 District Blvd. LLC, for the property located at 5699 District Boulevard, and to authorize the Mayor to execute the Certificate of Acceptance for said Grant Deed. Motion carried.

Request from the Director of Community Services for approval of and authorization to execute Change Order No. 1 to the contract with Infrastructure Engineering Corporation, Inc. in the amount of \$84,510.00 for the collection of sewer flow data, was presented.

It was moved by Gonzales, seconded by Davis, to approve Change Order No. 1 to the contract with Infrastructure Engineering Corporation, Inc. in the amount of \$84,510.00 for the collection of sewer flow data, and to authorize the Director of Community Services to execute said document. Motion carried.

**RESOLUTION NO. 9779** - A Resolution of the City Council of the City of Vernon Accepting the Bid of FS Construction for the City Apartment Complex Parking Lot in Accordance with Contract No. CS-0014 of the City of Vernon and Approving the Execution of Said Contract, was read by title.

It was moved by Davis, seconded by McCormick, that Resolution No. 9779 be approved and adopted. Motion carried.

**RESOLUTION NO. 9811** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Amended and Restated Escrow Agreement By and Between the City of Vernon and the Bank of New York Mellon Trust Company, N.A. Regarding a City of Vernon Light & Power Capital Projects Account, was read by title.

It was moved by Gonzales, seconded McCormick, that Resolution No. 9811 be approved and adopted. Motion carried.

**RESOLUTION NO. 9812** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of a Consulting Services Agreement By and Between the City of Vernon and Black & Veatch Corporation Regarding the Onyx Ranch Wind Farm, was read by title.

It was moved by McCormick, seconded by Gonzales, that Resolution No. 9812 be approved and adopted. Motion carried.

**RESOLUTION NO. 9813** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Equipment Purchase and Services Agreement By and Between the City of Vernon and Emergency Vehicle Group, Inc. for Retrofitting of Fire Department Command Vehicle, was read by title.

It was moved by McCormick, seconded by Davis, that Resolution No. 9813 be approved and adopted. Motion carried.

**RESOLUTION NO. 9814** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of a Contract By and Between the City of Vernon and L-3 Mobile-Vision, Inc. for In-Car Wireless Mobile Video Systems for the Police Department, was read by title.

It was moved by Davis, seconded by Gonzales, that Resolution No. 9814 be approved and adopted. Motion carried.

**RESOLUTION NO. 9815** - A Resolution of the City Council of the City of Vernon Amending Resolution No. 9639 by Amending Section 11a and Schedule Nos. V and VIII of said Resolution Regarding the Compensation, Costs and Benefits of its Employees (Amendment No. 5), was read by title.

It was moved by McCormick, seconded by Davis, that Resolution No. 9815 be approved and adopted. Motion carried.

**RESOLUTION NO. 9816** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Agreement By and Between the City of Vernon and DSK LLC, was read by title.

It was moved by Gonzales, seconded by McCormick, that Resolution No. 9816 be approved and adopted. Motion carried.

**RESOLUTION NO. 9817** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Agreement By and Between the City of Vernon and Rene Cardona, was read by title.

It was moved by Davis, seconded by McCormick, that Resolution No. 9817 be approved and adopted. Motion carried.

**RESOLUTION NO. 9818** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Agreement By and Between the City of Vernon and Pat Fresch, was read by title.

It was moved by Gonzales, seconded by McCormick, that Resolution No. 9818 be approved and adopted. Motion carried.

**RESOLUTION NO. 9819** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Agreement By and Between the City of Vernon and Jack Megorden, was read by title.

It was moved by Davis, seconded by Gonzales, that Resolution No. 9819 be approved and adopted. Motion carried.

**RESOLUTION NO. 9820** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of an Agreement By and Between the City of Vernon and Kimberly McBride, was read by title.

It was moved by McCormick, seconded by Davis, that Resolution No. 9820 be approved and adopted. Motion carried.

**RESOLUTION NO. 9821** - A Resolution of the City Council of the City of Vernon Approving and Authorizing the Execution of a Consulting Agreement By and Between the City of Vernon and Environmental Management Professionals, LLC, was read by title.

It was moved by Gonzales, seconded by Davis, that Resolution No. 9821 be approved and adopted. Motion carried.

**RESOLUTION NO. 9822** - A Resolution of the City Council of the City of Vernon Dissolving, Cancelling and Terminating All Agreements with Revere & Wallace, Morgan, Lewis & Bockius LLP and Kirkpatrick & Lockhart Preston Gates Ellis LLP and Repealing All Resolutions or Parts of Resolutions in Conflict Therewith, was read by title.

It was moved by McCormick, seconded by Gonzales, that Resolution No. 9822 be approved and adopted. Motion carried.

Request from the City Administrator to assign the City apartment at 3386 East 50<sup>th</sup> Street to the City Treasurer, Sharon Duckworth, was presented.

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It was moved by Davis, seconded by Gonzales, to assign the City apartment at 3386 East 50<sup>th</sup> Street to the City Treasurer, Sharon Duckworth, and to rescind the previous assignment made to her for the City apartment at 3388 East 50<sup>th</sup> Street.

The City Administrator requested that the following discussion regarding City-owned housing be deferred.

Discussion of City-owned housing to be occupied by Police, Fire, Health, Electric Service and Gas Personnel, and the City Treasurer, and all necessary and appropriate changes to be made in existing City-owned housing.

It was moved by Gonzales, seconded by Davis, to defer the aforementioned discussion regarding City-owned housing.

The City Administrator announced that this was the time for elected officials to report on conferences/seminars attended during the period of January 5 through January 11, 2009.

It was reported that Elected Officials did not attend any conferences/seminars during the period of January 5 through January 11, 2009.

The City Administrator announced that this was the time for reports from departments.

The Fire Chief provided an update on the relocation of the Fire Administration Office to a temporary trailer at Fire Station No. 1.

The Chief of Police had nothing to report at this time.

The City Treasurer congratulated Mr. Richard Maisano on his appointment to the City Council.

The Director of Personnel congratulated Mr. Richard Maisano on his appointment to the City Council.

The Risk Manager congratulated Mr. Richard Maisano on his appointment to the City Council.

The Director of Health congratulated Mr. Richard Maisano on his appointment to the City Council. He advised that the annual vehicle inspections were scheduled to begin the first week of February 2008. He also reminded everyone that the Used Oil Calendar Contest Awards were scheduled to be presented to the students of the Vernon Elementary School at the City Council Meeting of January 26, 2009.

The Director of Community Services congratulated Mr. Richard Maisano on his appointment to the City Council. He provided a summary of the amendment to the Infrastructure Agreement previously approved.

Mayor Pro-Tem Gonzales informed the Director of Community Services that the water meter for his house on Furlong Place was not working properly advised of a recent flood that occurred on Furlong Place as a result of heavy rain.

The Director of Community Services replied that he would look into the two matters and report back.

The Director of Light & Power congratulated Mr. Richard Maisano on his appointment to the City Council. He reported on the following matters:

1. Working with Bicent on various processes.
2. Expenditures, including energy costs and new consulting services contracts.
3. Financial reporting system.

The Director of Human Resources welcomed Mr. Richard Maisano aboard.

The City Attorney had nothing to report at this time.

The City Clerk congratulated Mr. Richard Maisano on his appointment to the City Council.

The City Administrator had nothing to report at this time.

The Mayor called a short recess at 11:24 a.m.

The City Council reconvened in regular session at 11:32 a.m., all members present before the recess again being present.

The City Administrator announced that this was the time to go into closed session.

It was moved by Gonzales, seconded by McCormick, that the City Council go into closed session, the time being 11:33 a.m. Motion carried.

Everyone was excluded from closed session, with the exception of the City Administrator, City Attorney, Risk Manager, Director of Human Resources, and Director of Personnel.

The Director of Personnel was excused from closed session at 11:39 a.m.

It was moved by Gonzales, seconded by Davis, that the City Council go out of closed session and resume regular session, the time being 11:50 a.m. Motion carried.

It was reported out that the City Council had a conference in closed session regarding three Public Employment matters pursuant to Government Code Section 54957, and approval was granted to hire the following persons as specified:

1. Douglas McBride, as a Systems Coordinator I, in the Light & Power Department, effective January 13, 2009.
2. Justin Simpson, as a Systems Coordinator I, in the Light & Power Department, effective January 13, 2009.
3. Gustavo Reveles, as a Computer Aided Drafting Technician, in the Light & Power Department, effective January 20, 2009.

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It was reported out that the City Council had a conference in closed session regarding three Employee Appointment matters pursuant to Government Code Section 54957, and the reclassifications of the following employees were approved, as specified:

1. Fernando Flores, from Field Crew, step 5, to Systems Coordinator I, in the Light & Power Department, effective January 13, 2009.
2. Jeff Fraga, from Field Crew, step 5, to Systems Coordinator I, in the Light & Power Department, effective January 13, 2009.
3. Carol Childers, from Computer Aided Drafting Technician, step 1, in the Light & Power Department, to Fire Prevention/Civil Defense Assistant, in the Fire Department.

It was reported out that the City Council had a conference in closed session regarding one Employee Evaluation matter pursuant to Government Code Section 54957, and the evaluation for Linda Smith, Department Secretary, for the period of December 2007 through January 2009, was reviewed.

The following Employee Evaluation matters were deferred.

1. Director of Health & Environmental Control
2. Director of Human Resources
3. City Administrator
4. Finance Director
5. City Attorney/Director of Industrial Development
6. Assistant Director of Industrial Development
7. Risk Manager
8. Director of Personnel/Director of Business Services & Purchasing
9. Chief of Police
10. Fire Chief
11. Director of Community Services & Water
12. Director of Light & Power
13. City Treasurer
14. City Clerk

It was reported out that the City Council had a conference in closed session with legal counsel regarding existing litigation case Huff, et al. v. Malkenhorst; Giron v. Huff, et al.; LASC No. BS 101423, Court of Appeal Case No. B194722 pursuant to subdivision (a) of Government Code Section 54956.9, and no action was taken with regard to said case.

The following two existing litigation cases were deferred.

1. City of Bell v. City of Vernon, LASC BC 390397
2. Venegas, et al. v. County of Los Angeles, et al.; LASC No. BC 207136

It was reported out that the City Council had a conference in closed session with legal counsel regarding one of four potential cases of litigation pursuant to subdivision (b) of Government Code Section 54956.9, and no action was taken with respect to said matter. The other three matters were deferred.

The Consent Calendar II was presented.

## CONSENT CALENDAR II

### Personnel Department

1. Request to hire the following persons as specified:
  - a. Doug McBride as a Systems Coordinator I, step 6, in the Light & Power Department, effective January 13, 2009.
  - b. Justin Simpson as a Systems Coordinator I, step 6, in the Light & Power Department, effective January 13, 2009.
  - c. Gustavo Reveles as a Computer Aided Drafting Technician, step 9, in the Light & Power Department, effective January 20, 2009.
  
2. Request to reclassify the following employees as specified:
  - a. Fernando Flores, from Field Crew, step 5, to Systems Coordinator I, step 6, in the Light & Power Department, effective January 13, 2009.
  - b. Jeff Fraga, from Field Crew, step 5, to Systems Coordinator I, step 6, in the Light & Power Department, effective January 13, 2009.
  - c. Request to reclassify Carol Childers from Computer Aided Drafting Technician, step 1, in the Light & Power Department, to Fire Prevention/Civil Defense Assistant, step 2, in the Fire Department, effective January 20, 2009.
  
3. Request to grant a merit step increase to Linda Smith, Department Secretary, from step 5 to step 4, effective January 18, 2009.

### End of Consent Calendar II

It was moved by Gonzales, seconded by Davis, that the matters on the Consent Calendar II be approved as recommended.

There being no further business to come before the City Council at this time, it was moved by McCormick, seconded by Davis, that the meeting be adjourned, the time being 11:54 a.m. Motion carried.

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Name:  
Title:

ATTEST:

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Manuela Giron  
City Clerk